



MINUTES

**of a meeting of the Executive of the Association
held on Friday 21st June 2024 at 10.30am by
Zoom**

Present were:

Cllr Ian Hodge Chair	Holywell Town Council
Cllr Norma Davies Vice Chair	Flint Town Council
Cllr Joan Butterfield President	Rhyl Town Council
Cllr Vivienne Blondek	Buckley Town Council
Cllr Lynette Edwards	Caerswys Community Council
Cllr Bernise McLoughlin	Towyn and Kinmell Bay Town Council
Cllr Peter Morton	St Asaph City Council

Apologies received from:

Cllr Michael Davies	Beaumaris Town Council
Cllr Jabez Oakes	Ruthin Town Council

1. Minutes of the last Executive Meeting

The meeting considered and approved the minutes of the last meeting subject to changing Cllr Peter Morton's name and adding Cllr Bernise McLoughlin in the attendance list.

3. Financial and governances

3.1 General

The meeting received a financial report. The secretary informed the meeting that some cheques for BACS payments paid into the bank for meals at the April meeting had not shown up on the bank statements in either April or May. Checks have been made and details gained from councils giving dates and amounts paid in. The bank has been informed and asked to investigate. The secretary will keep the chair informed of how things progress.

The meeting considered the annual accounts and noted the excess of expenditure over income for the year. This was due to the new website (£325) and the fast rising cost of halls. There were also some meals invoices are outstanding.

It was agreed that this was not sustainable and that the budget attached should be the guide for the next year.

The secretary offered to reduce his costs from £900pa to £600pa (was £1,200 the year ending 31st March 2023. This will help to balance the books. The secretary is only looking to redeem costs and not to gain a salary out of the annual payments. See appendix A for proposed budget (taking into account the new fees recommended).

The secretary is to issue accounts for meals on the day for passing onto each council.

It was agreed that members be asked to either pass the account onto their council or to arrange payment themselves for meals.

4. Agenda for 19th July 2024 (Annual Meeting)

The meeting considered the proposed agenda for the annual meeting.

The fee levels recommended for the year to 31st March 2025 are:

Larger Council	£110
Medium Council	£90
Small Council	£70

This is an increase of £10 pa for each level.

The meal cost to be increased from £22 to £23.

The nomination papers are to be sent out with the agenda.

The Chair and Vice Chair confirmed that they are willing to stand again for election for the ensuing year.

It was agreed that Councils wishing to join the Association should be included on the Annual Meeting agenda.

5. Agenda for 19th July 2024 (Quarterly Meeting)

The meeting considered the main agenda for the Quarterly Meeting.

The Corporate Director (including the Library Service) will be attending from Denbighshire.

The discussion with the direct is not about individual libraries but the service as a whole.

The agenda was agreed with the following additions:

- i) VAT – those councils which are partially exempt under the rules.
- ii) RAIL – a proposed vote of thanks for those conducting the rail surveys.
- iii) The bill containing how election lists are to be formed by Welsh Government.
- iv) Clarification on whether paid Welsh Government Members are allowed to campaign on the Westminster General Election in Welsh Government time.

6. Date of next meeting

To note the date of the next executive meeting which is to be held on Friday 20th September 2024 at 10.30am by Zoom.

APPENDIX A

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NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS									
INCOME					EXPENDITURE	SECRETARIAT			
	ABERGELE	110							
	BEAUMARIS	70				WEBSITE	600	SECRETARIAT	COSTS
	BROUGHTON	70				HALL HIRE	87		TRAVEL
	BUCKLEY	110				OTHER	400		PAPER
	CAERSWYS	70					200		INK
	CONNAH'S QUAY	110							STAMPS
	DENBIGH	70							ZOOM
	FLINT	110							TOTAL
	HAWARDEN	70							
	HOLYHEAD	110							
	HOLYWELL	110							
	LLANDUDNO	110							
	LLANFAIR CAEREINON	70							
	LLANFAIRFECHAN	70							
	NEW MEMBERS	140							
	PENMAENMAWR	70							
	PRESTATYN	110							
	RHYL	110							
	RUTHIN	90							
	SHOTTON	110							
	ST ASAPH	70							
	TOWYN AND KINMELL BAY	110							
	TOTAL INCOME	2070				TOTAL EXPENDITURE	1287		
						BALANCE	783		