



## MINUTES

for a meeting of the **Executive** held on  
**Friday 13<sup>th</sup> December 2019 at 10.30am**  
 in the Rhyl Town Council Offices

<b>Executive</b>	Cllr P Morton (Chair), Cllr J Butterfield, Cllr B Roberts, Cllr B Bertola, Cllr D Hainge, Cllr B Mcloughlin and Cllr L Edwards. Robert Robinson (Secretary/Treasurer)
<b>Responsibilities</b>	To prepare the agenda for the main meetings, to consider governance in more detail, to make decision on matters which need to be completed before a full Association meeting.

### 1. Record of attendance

<b>Present were</b>	Cllr P Morton (Chair), Cllr J Butterfield, Cllr B Roberts, Cllr B Bertola, Cllr L Edwards and Robert Robinson (Secretary/Treasurer)
<b>Apologies for absence</b>	Cllr D Hainge and Cllr B Mcloughlin

### 2. Declarations of interest

There were no recorded declarations of interest.

### 3. Minutes of the last Executive Meeting

The meeting approved the minutes of the last meeting.

### 4. Secretariat

The meeting noted that R A Robinson accepted the agreement to act as secretariat with expenses paid of £1,200 (paid £100 per month) from 1<sup>st</sup> November 2019.

### 5. Elections

The meeting considered the actions required to appoint a Chair for the period to the next Annual Meeting and the following was agreed:

- i) The next quarterly meeting to be asked to confirm the appointment of Cllr Peter Morton as Chair until the Annual Meeting 2021.
- ii) The next quarterly meeting to be asked to agree to the post of Vice Chair being left vacant until the Annual Meeting in July 2020.



## **6. Financial Report**

The meeting noted that the papers and records of the Association have been passed to the Secretariat.

- a) Bank accounts and spread sheets are to be reported on at the next quarterly meeting...
- b) The audit for year to 31<sup>st</sup> March 2019 is still to be completed. Frank Mullin (Welshpool local treasurer) is willing to complete the audit. This was agreed.
- c) The mandate for secretary expenses as agreed was signed by Brian Bertola.
- d) The cheque for payment to Holywell Town Council for the October 2019 meeting meals was signed by Brian Bertola.
- e) The Committee approved both Robert Robinson and Brian Bertola as signatories to the bank account in accordance with the constitution.

## **7. Membership**

The Executive is to consider a membership drive for the New Year.

The meeting noted that Welshpool Town Council has not withdrawn from the Association for the time being. The secretariat is to draft a letter for the Chair to sign saying thank you for all the support given by the Council and Staff at Welshpool Town Council.

## **8. Agenda for the Annual Meeting and Quarterly Meeting 17<sup>th</sup> January 2020**

The meeting considered the agenda for the next quarterly meeting.

The Agenda is to be altered to accommodate the discussions as follows:

- North Coast Rail Liaison Committee
- Presentation on the Wales Strategic Policy for Wales
- Homeless (with rough sleeping figures audit presented including veterans)
- Town BIDS and balance of power

## **9. Consultations**

The following papers are to be posted on the web site for comment:

- Constitution
- Standing Orders
- Local Government Elections (Wales) Bill
- Health and Safety statement



## **10. North Coast Rail Issues**

Concern was expressed over the rail service along the North Coast.

Mid Wales has a Liaison Committee (see

[www.shrewsburyaberystwythrailway.org.uk](http://www.shrewsburyaberystwythrailway.org.uk)) - this group meetings 4 times a year and has a direct relationship with Transport for Wales, Network Rail, British Transport Police and the Welsh Government.

The meeting agreed to propose to the next meeting a similar group for the North Wales lines. The cost of a web site would be £275 and the annual cost £160.

The liaison group would come under the umbrella of the Association.

## **11. Local Government Elections (Wales) Bill**

The consultation regarding the above was considered. The agreed copy is to be posted on the web site for comment and members informed it is there.

## **12. Constitution and Standing Orders**

The new constitution and standing orders are to be presented to the Annual Meeting for approval in July 2020. This is to be posted on the web site for comment.

## **13. Dates of future meeting**

### **Quarterly Meetings**

17th January 2020      Rhyl Town Council

24th April 2020      Llandudno Town Council (agreed to replace the  
Welshpool venues).

17th July 2020      Connah's Quay Civic Halls

### **Executive Meetings**

13th March 2020

12th June 2020

All Executive Meetings are held at Rhyl Town Council Offices.