



MINUTES

of a meeting of the **Executive** held on
Friday 11th June 2021 at 10.30am
 by ZOOM

Executive	Cllr J Butterfield MBE (President), Cllr P Morton (Chair), Cllr B Roberts, Cllr B Bertola, Cllr D Hainge, Cllr B McLoughlin and Cllr L Edwards. Robert Robinson (Secretariat)
Responsibilities	To prepare the agenda for the main meetings, to consider governance in more detail, to make decision on matters which need to be completed before a full Association meeting.

1. Record of attendance

Present were: Cllr P Morton (Chair), Cllr B Bertola, Cllr L Edwards and Robert Robinson Secretary.

Apologies received were: Cllr J Butterfield, Cllr B Roberts and Cllr B McLoughlin.

2. Minutes of the last Executive Meeting

The meeting approved the minutes of the last meeting.

3. Actions from last meeting

The meeting noted the actions taken since the last meeting as set out below:

Ref	Action	Status
	Issue minutes and post on the website	Completed
	Issue Station and Dementia Audit for comment	Completed
	Write to AM's elected to Welsh Government seeking support for a North Wales Minister	Completed
	One Voice Wales – send copy of booklet	Completed
	Annual Meeting – prepare and take forward decision on the Annual Meeting	Completed
	Business Rates – letter of support for the Bill to be send to the Prime Minister at Parliament seeking that the Bill moves forward with all speed.	Completed

4. Financial Report

To consider a financial report.

- a) The meeting noted the current bank balance of £5,795.74p.
- b) The secretary confirmed that the public liability insurance had not been renewed for the current year as the association was not meeting. This will be considered again when the association meets in person. The Committee agreed with this approach.



- c) The meeting noted the Annual Accounts to 31st March 2021. (see appendix A)
- d) The meeting considered an offer by the Secretary to reduce his costs from £1,200 pa to £960 as the association was meeting mainly by Zoom. The members did not accept this and the amount is to remain the same for the 2021-2022 year.

5. Meetings of the Association

The meeting considered how best to progress with the July meetings with the latest advice on Covid 19. The meeting agreed that the July Annual Meeting and Quarterly Meeting should be held by Zoom only. This was due to the Committee feeling caution and also that many meetings attended with dual methods (ie in person and Zoom) often did not work well.

6. The Annual & Quarterly Meetings - July 2021

The meeting considered and approved the Annual Meeting and Quarterly Meeting with one further item (to review the Policy, Aims and Objectives plan) to be added to the Agenda for July 2021 (see appendix B).

7. Booklets

The booklets are being posted out to Councils at approx. 10 per month. To date Holyhead has responded and wishes to join the association. The process will continue over the coming months.

8. Dates for 2020-2021 Meetings

The meeting approved the suggested dates for the 2021-2022 meetings of the Association:

Quarterly Meetings

Friday 23rd July 2021 (Annual Meeting)

Friday 22nd October 2021

Friday 21st January 2022

Friday 22nd April 2022

Friday 22nd July 2022 (Annual Meeting)

All Association Meetings are held at 10.30am in various locations as agreed (when restrictions allow) or by Zoom.

Executive Meetings

Friday 17th September 2021

Friday 17th December 2021

Friday 18th March 2022

Friday 10th June 2022

All Executive Meetings are held at Rhyl Town Council Offices at 10.30am (when restrictions allow) or by Zoom.



APPENDIX A

ANNUAL ACCOUNTS to 31st March 2021

ANNUAL ACCOUNTS YEAR TO 31.3.2021	ANNUAL ACCOUNTS												2021	
	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH		OVERALL
INCOME														
Membership	<u>90.00</u>			605.00	220.00					65.00			<u>1390.00</u>	1390.00
Meals income			50.00					410.00					<u>50.00</u>	50.00
Interest													<u>0.00</u>	0.00
Debtors													<u>0.00</u>	0.00
Fees outstanding													<u>0.00</u>	0.00
Other						0.00	0.00	410.00	0.00	65.00	0.00	0.00	<u>0.00</u>	0.00
TOTAL	90.00	0.00	50.00	605.00	220.00	0.00	0.00	410.00	0.00	65.00	0.00	0.00	<u>1440.00</u>	1440.00
COSTS														
Meals													<u>0.00</u>	0.00
Expenses													<u>0.00</u>	0.00
Administration	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	<u>1200.00</u>	1200.00
Bank charges													<u>0.00</u>	0.00
Gavel						61.95							<u>61.95</u>	61.95
Web hosting													<u>0.00</u>	0.00
Web site											40.00	132.00	<u>172.00</u>	172.00
Translation						51.00							<u>0.00</u>	0.00
Other						<u>212.95</u>		100.00	100.00	189.00	140.00	232.00	<u>1673.95</u>	240.00
TOTAL	100.00	100.00	100.00	100.00	100.00	212.95	100.00	100.00	100.00	289.00	140.00	232.00	<u>1673.95</u>	1673.95
BALANCE	-10.00	-100.00	-50.00	505.00	120.00	-212.95	-100.00	310.00	-100.00	-224.00	-140.00	-232.00	<u>-233.95</u>	-233.95
BANK														
Start	6129.69	6119.69	6019.69	5969.69	6474.69	6594.69	6381.74	6281.74	6591.74	6491.74	6267.74	6127.74	<u>6127.74</u>	6129.69
End	6119.69	6019.69	5969.69	6474.69	6594.69	6381.74	6281.74	6591.74	6491.74	6267.74	6127.74	5895.74	<u>5895.74</u>	6129.69
Balance	10.00	100.00	50.00	-505.00	-120.00	212.95	100.00	-310.00	100.00	224.00	140.00	232.00	<u>232.00</u>	-233.95
TREASURER														5895.74
														Robert Robinson



APPENDIX B

AGENDA

for the

ANNUAL MEETING

of the **Association** to be held on
Friday 23rd July 2021 at 10.30am
By Zoom

1. Welcome

To receive a welcome from The Chair of the Association.

2. Notice of the Meeting

To formally receive the agenda and notice of the meeting.

3. Record of attendance

To record attendance and any apologies for absence.

4. Minutes of the Annual Meeting

To consider and approve the minutes of the last Annual Meeting held in July 2019.

5. End of year report

To receive the Chair's Annual Report.

6. Election of a Chair

To confirm Cllr Peter Morton as Chair for the ensuing year.

7. Election of Vice Chair

To elect a Vice Chair for the ensuing year.

8. Election of Secretary/Treasurer

To elect a Secretary/Treasurer for the ensuing year. (Cost £1,200pa)

9. Election of an Executive

To elect an Executive for the ensuing year which shall comprise:
Chair—Cllr Peter Morton, President—Cllr J Butterfield, the Vice Chair, Immediate past
Chair—Cllr B Roberts, Secretary/Treasurer and 4 other members

10. Annual Accounts

To receive and approve the Annual Accounts to 31st March 2021.

11. Audit

To confirm Frank Mullen as auditor for the accounts.



12. Fees for 2021-2022

To consider and agree membership fee rates for 2021-2022 as follows:

Larger Council 10,000 population and over	£90
Medium Council 5,000 to 9,999 population	£65
Small Council 0 to 4,999 population	£50

13. Assistant Secretary

To appoint two assistants to help with consultations during the year.

14. Dates and venues for 2021-2022

To note the dates for meetings of the Association in the ensuing year:

Quarterly Meetings

Friday 22nd October 2021

Friday 21st January 2022

Friday 22nd April 2022

Friday 22nd July 2022 (Annual Meeting)

Meetings start at 10.30am and will be held by Zoom until restrictions allow.

Executive Meetings

Friday 17th September 2021

Friday 17th December 2021

Friday 18th March 2022

Friday 10th June 2022

All Executive Meetings are held at Rhyl Town Council Offices at 10.30am (when restrictions allow) or by Zoom.



AGENDA

for the quarterly meeting of the **Association** to be held on
Friday 23rd July 2021 at 10.30am
 by Zoom

1. Record of attendance

To record a record of attendance.

2. Minutes of the last Full Association Meeting – April 2021

To approve the minutes of the last full Association meeting held in April 2021. See copy with this agenda.

3. Actions from and since last meeting

To consider the actions taken since the last full Association meeting:

Heading	Status
Minutes and information to be posted on web site	Completed
Archives to be placed in the Library of Wales	On-going – Covid 19 delay
Seek a North & Mid Wales Minister dedicated to those areas via an approach to Welsh Government	A zoom meeting with Welsh Government is being arranged.
Speakers to be arranged from the Salvation Army, Hospital Trust and BID scheme.	Speakers being arranged when meetings happen face to face.
Write to AM's in North Wales seeking support for a Welsh Government Minister for North Wales.	Completed

4. Consultation on local authority power to trade

To consider the Welsh Government Bill whereby Town and Community Councils could gain the power to trade if they meet set criteria.

5. To receive a Health report for both North and Mid Wales

To consider an update on Health matters in North Wales and Mid Wales.

6. Review of the Association Plan Policies

To receive a short presentation on the actions taken with regard to the Association Plan Policies including Local Council funding.



7. Dates for 2021-2022 Meetings

To note the dates for the meeting in 2021/2022 as per those agreed at the Annual Meeting.

8. North Wales Coast Transport

To receive an update on the work of this Committee.

9. Any other matters of business

To consider any other items of business raised by Members.

10. Actions to be taken forward

To note actions to be taken forward from the meeting.