



MINUTES

of a meeting of the Executive of the Association
held on Friday 17th June 2022 at 10.30am by
Zoom

1. Present were

Cllr Peter Morton (Chair), Cllr Alyn Ashworth (Vice Chair), Cllr Joan Butterfield (President) and Robert Robinson (Secretary).

2. Apologies for absence:

Received from Cllr Brian Bertola, Cllr Brian Roberts and Cllr Lynette Edwards.

3. Minutes of the last Executive Meeting

The meeting considered and approved the minutes of the last Executive meeting held in March 2022.

4. Actions taken from the last meeting

The meeting noted the actions from the last meeting as set out below:

No	Item	Status
1	Minutes to be prepared and circulated	Completed
2	Minutes to be published on web site	Completed
3	Meeting with Betsi Cadwallader Health Board	Being arranged – the Board have agreed to meet the Association, a meeting will be set soon.
4	Meeting with Welsh Government on Health issues	Being arranged – Limited response but will keep trying.
5	Chase up Holyhead responses to letters	Completed – response to be presented to the Annual Meeting.
6	Planning Aid Wales – invite to attend	Being arranged – attendance by Zoom but this can be sorted.

NOTE: Cllr Joan Butterfield asked that a question relating to how complaints are dealt with by the Hospitals in North Wales be put to the meeting with the Betsi Cadwallader Heath Board. The subject of independent review of complaints being the main issue. This was agreed.

5. Financial and governance

The meeting received a short financial report.



6. Agenda for the Annual Meeting

The meeting considered and approved the agenda for the Annual General Meeting 22d July 2022) see appendix A.

7. Agenda for Quarterly Meeting

The meeting considered and approved the agenda for the next quarterly meeting 22nd July 2022) see appendix B.

8. Poverty in community areas

The meeting considered what actions a town or community council are or could be doing to help poverty created by the current crisis. Those who are working but on lower incomes (often worse off than those on benefits). Due to the importance of this item it is to be included on the next quarterly meeting agenda on 22nd July.

9. Date of next meeting

To note the date of the next meeting being Friday 23rd September 2022 at 10.30am by Zoom.



AGENDA

for the annual meeting of the **Association** to be held on
Friday 22nd July 2022 at 10.30am to
be held at 1891

1. Welcome

To receive a welcome from the Chair to the meeting.

2. Record of attendance

To record a record of attendance and to receive any apologies for absence.

3. Minutes of the last Full Association Meeting

To approve the minutes of the last full Association meeting held in July 2021 (issued with agenda)

4. Election of Chair for the ensuing year

To elect a chair for the ensuing year. (Nomination forms sent out with agenda – to be returned to the Secretary no later than 12th July 2022).

If there are no nominations received by the due dates notations maybe taken from the floor.

5. Presentation to outgoing chair

The new chair to make a presentation to the outgoing chair.

6. Vice Chair for the ensuing year

To elect a vice chair for the ensuing year. (Nomination forms sent out with agenda) - to be returned to the Secretary no later than 12th July 2022).

If there are no nominations received by the due dates notations maybe taken from the floor.

7. Election of a Secretary/Treasurer

To elect a secretary/treasurer for the ensuing year. (Nomination forms sent out with agenda) - to be returned to the Secretary no later than 12th July 2022).

If there are no nominations received by the due dates notations maybe taken from the floor.

**8. Election of a President**

To elect a president for the ensuing council term until the Annual Meeting in July 2027. (Nomination forms sent out with agenda) - (nomination forms sent out with agenda) - to be returned to the Secretary no later than 12th July 2022).

If there are no nominations received by the due dates notations maybe taken from the floor.

9. Financial Report & Annual Accounts

To receive the annual accounts for approval – see appendix 1. To appoint an auditor for the ensuing year.

9. Annual fees

To consider the annual fees for the ensuing year:

Heading	Current	Proposed
Larger Council (pop 10,000 plus)	£90	£100
Medium Council (pop 5,000 plus)	£65	£75
Smaller Council (pop under 5,000)	£50	£60
Meals	£16	£20

To consider the budget presented for the ensuing year as set out below:

Membership fees	£1,880
Room hires	£200
Insurances	£80
Secretary	£1,200
Banking provision	£120
Website	£90
Other	£50
Total	£1740
Balance	£140

10. Dates of future meetings

To consider and approve the schedule of dates for 2022-2023.

To consider venues for each meeting.



Quarterly Meetings

Friday 21st October 2022
Friday 20th January 2023
Friday 21st April 2023
Friday 21st July 2023 at Connah's Quay

Meetings start at 10.30am and will be in person.

Executive Meetings

Friday 23rd September 2022
Friday 9th December 2022
Friday 17th March 2023
Friday 16th June 2023

Meetings start at 10.30am and will be by Zoom until restrictions allow.

**APPENDIX 1****NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS ANNUAL
ACCOUNTS – to 31st March 2022**

	2021
INCOME	
Membership	<u>1390.00</u>
Meals income	<u>50.00</u>
Interest	<u>0.00</u>
Debtors	<u>0.00</u>
Fees from last year	<u>0.00</u>
Other	<u>0.00</u>
TOTAL	<u>1440.00</u>
EXPENDITURE	
Meals	<u>0.00</u>
Expenses	<u>0.00</u>
Administration	<u>1200.00</u>
Bank charges	<u>0.00</u>
Gavel	<u>61.95</u>
Web hosting	<u>0.00</u>
Web site	<u>172.00</u>
Translation	<u>0.00</u>
Other	<u>240.00</u>
TOTAL	<u>1673.95</u>



BALANCE -233.95

BALANCE SHEET

Assets

General Funds	6129.69
Income/Expend Acct	-233.95
Total	<u>5895.74</u>

Represented by

Bank account	5895.74
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**APPENDIX B****AGENDA**

For a meeting of the Quarterly of the Association to be held on Friday 22nd July 2022 starting at 11am. immediately following the Annual Meeting

1. Record of attendance

To record attendance and any apologies for absence.

2. Minutes of the last Quarterly Meeting

To consider and approve the minutes of the last meeting held in April 2022.

3. Planning Aid Wales

A presentation by Planning Aid Wales to Planning and Local Councils.

4. Actions taken from the last meeting

To note the actions from the last meeting as set out below:

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4. Poverty in local communities

To consider a short report from the Secretary on the subject. To receive a statement from Cllr Joan Butterfield (president). To consider what each council might be doing and what might be done locally to help.



5. Elections

To consider elections to Town and Community Council following the discussion at the last meeting.

6. Health

To receive an update on the health issues and the meetings to be arranged.

7. Any other business

To consider any other business.

7. Date of next meeting

To note the date of the next meeting.